

Approved June 8, 2009

ECBH CFAC Minutes
For May 11, 2009

Present: Millie, Inez, Sammy, Evelyn, Edward, Patrick, David, Ruth, Carol, Katie, Sandra,
Terry, Danny

Excused Absence: Marvin, Len

Division: Novella

LME: Mike

Guests: Sandy, Greg with Arc, John

Inez opened the meeting and introductions were made. The comfort agreement was then reviewed.

COMFORT AGREEMENT

1. Only one person speaks at a time.
2. When you want to speak, raise your hand to be recognized by the moderator(s).
3. Listen quietly while others are speaking.
4. Be kind.

Inez called for public comments. There were none.

Gaps in Services:

Gaps in service were then discussed. Terry said that Mike was doing some follow up to get an accounting of the psychiatrists and therapists in the area. 2005 was the most recent information for this data and, therefore, there have been some changes in these numbers. Overall there is a shortage of these positions throughout North Carolina and this is true for the ECBH area. LCAS positions are in the greatest need. Telemedicine is used to mitigate this shortage in area of low population density.

ECBH accreditation:

Mike announced that ECBH is continuing to make progress with the URAC accreditation process and that he believes the LME will be nationally accredited by late winter.

Approval of Minutes:

Terry made a motion to accept the minutes from the previous meeting a change in wording (for clarification). Evelyn seconded the motion. The motion carried by consensus.

Budgets:

- The CFAC budget was reviewed. The question was asked regarding what would happen to monies not spent. Some will be moved forward to the next year via single stream funding. Terry made a motion to accept the CFAC budget. Ruth seconded the motion. The motion passed by consensus.
- The ECBH budget was reviewed. A report from Joy stated that expenditures were on target and there was no danger of running over. Terry made a motion to accept the ECBH budget report. Carol seconded. The motion passed by consensus.

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State Statue: Mandates # 1 through 3 were discussed. Mandates 4 – 6 will discussed at the June 8, 2009 meeting.

1. Comment and monitor the local business Plan.

The committee then discussed the CFAC Action Plan Questions handout, the CFAC of ECBH Committees handout, and the CFAC & LME Action Plan handout to seek ways to effectively provide comments and recommendations in a meaningful way.

Mike stated that every 3 years the LME must write a local business plan and place it on the Internet. The LBP is reviewed and updated each year. Quarterly updates are provided. Part of this planning involves the needs assessment and the input it provides for the annual updates. . Carol said this was just a matter of ‘putting it all together.’ Sandra commented that all members should get familiar with the LBP to better provide input. David said that all mandated CFAC responsibilities should be standing CFAC agenda items.

2. Identify Service Gaps and # 3: Make recommendations regarding the Service Array and monitor the a development of additional services

The question was posed on how CFAC should present identified gaps in service once data is collected. Since the LME cannot react to individual gaps once identified they need to be incorporated into the annual needs assessments. The process for this would be: identify the gap, collect the data, compile the research, and present it periodically to the LME. Inez then made a motion that service gaps identified by CFAC be presented to the LME Area Board twice a year on July 1 of each year and at the end of each December. Terry seconded the motion. The motion passed by consensus.

Mike added to the above discussion that the LME needs the perspective of consumers and their family members which allows for better decisions. The litmus test for any service should be: Does the service make sense? And, will it help?

Composition of CFAC

The composition of CFAC was discussed and ways to bring composition more in line with statute requirements. Mike said that CFAC should take advantage of booths, fairs, and other public opportunities to recruit and education the public on CFAC and its purpose. Other events to include may be county collaboratives. CFAC can also solicit invitations to speak on CFAC to various groups.

CFAC Logo

Discussions of the CFAC logo were tabled. Sandra was asked to get ideas on developing a new logo. David and Inez will assist Sandra.

Update on ECBH Website Committee:

Mike said that a private web developer has been retained as a consultant. The new LME website will market to consumers, family members, and private providers. The new site will allow providers to input updates to their services rather than require that the LME keep up with provider changes. This should facilitate accurate information to consumers. There will also be a calendar of events posted on the new website. Other features will include electronic registrations and the ability to search providers by location, name, or services provided. Overall, the new website will serve as a marketing tool for CFAC.

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Local CFAC to SCFAC Survey

It was decided that LCFAC to SCFAC surveys would be completed individually and sent to David. He will then collate responses via Microsoft Excel and report his findings at the next CFAC meeting.

Training Needs:

It was requested that CFAC identify its training needs.

CET Report:

Novella reported the death of Chris Phillips. Chris had served many years with the Division and will be sorely missed.

The meeting was then adjourned.

Respectfully submitted,
David
CFAC Secretary